



Troops & Families

Leadership

Service Providers

PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Plan My Move Booklet for Tinker AFB

Overview



Location

Tinker Air Force Base and the Oklahoma City Air Logistics Center are located in the "Heart of Oklahoma", just five miles from downtown Oklahoma City (OKC). The OKC Metro area is very military friendly and the cost of living is reasonable. The base operator's phone number is (405) 732-7321, or DSN 312-884-7321.

History

Beginning in July 1941, a massive construction project on the new Midwest Air Depot began south of Southeast 29th Street. The depot received a new name, the Oklahoma City Air depot and the installation was officially activated. In October 1942, it was named Tinker Field to honor an Oklahoma native, Maj Gen Clarence L. Tinker, who had lost his life leading bombers on a long-range strike against Wake Island. Immediately after the war, the depot acquired the Douglas plant, now Bldg. 3001, and received a new name: Oklahoma City Air Materiel Area - OCAMA. In 1974, OCAMA became the Oklahoma City Air Logistics Center - OC-ALC. On July 1, 1976, the 552d Airborne Warning and Control Wing was relocated to Tinker with it's 33 operational E-3 airplanes. The wing was re-designated as the 552d Air Control Wing October 1, 1991. A mobile communications unit has existed at Tinker since June 1952, with the activation of the 3d Airways and Air Communications Service Squadron, Mobile. The unit was renamed for the 4th time on October 1, 1986. It is now known as the 3d Combat Communications Group. Tinker and OC-ALC began the decade of the '90s by assisting in Operation Desert Shield and, in 1991, in Operation Desert Storm. The Navy and Air Force made history on May 29, 1992 when the Naval Strategic Communications Wing ONE relocated to Tinker AFB. Today, Tinker's economic impact on Oklahoma is more than \$2 billion every year. For more history see Tinker AFB's [homepage](#).

Mission

The Oklahoma City Air Logistics Center is the largest of 3 ALCs in the Air Force Materiel Command and provides depot maintenance, product support, services and supply chain management, as well as information support for 31 weapon systems, 10 commands, 93 Air Force bases and 46 foreign nations. The 72d Air Base Wing provides full spectrum installation support to Team Tinker and expeditionary combat capability for the warfighter. Tinker also has two tenant ACC units and hosts 2 Air Force Reserve Wings. The 552 ACW is responsible to the commander of Air Combat Command for the operations, maintenance, logistics, training, and combat support of E-3 AWACS aircraft in support of combatant commanders. The 3d CCG provides deployable communications, computer systems, navigational aids, and air traffic control services anywhere in the world in support of the Air Force, Department of Defense and other U.S. commitments.

Population Served

| Population Type | Number |
|----------------------|--------|
| Active Duty Officer | 1,606 |
| Active Duty Enlisted | 7,015 |
| Family Members | 11,392 |

| | |
|----------------------------|--------|
| Retirees | 22,500 |
| Civilian Employees | 12,467 |
| Reserve Component Officers | 236 |
| Reserve Component Enlisted | 1,457 |

Base Transportation

The Vehicle Operations Branch in the 72nd Air Base Wing operates the shuttle bus system. Bus stop signs are displayed throughout the base. Buses can be met at each stop every 30 minutes between the hours of 0600-1650 Monday through Friday.

Sponsorship

You may obtain a Sponsor by contacting your gaining orderly room. The General Delivery mailing address is: General Delivery, Tinker AFB, OK 73145-5000. General Delivery is available free of charge within 30 days of PCSing.

Temporary Quarters

Call the Indian Hills Lodge at (405) 737-1475 or DSN 312-884-2822 to make temporary lodging reservations for families. To make a reservation you will need the member's name, social security number, arrival date, and number of family members. There are a limited number of "pet approved" rooms available. Off-base lodging is only authorized in the event that no rooms are available at on-base facilities. The normal length of stay in TLF is currently 20 days. Check-in time is 1500 hours daily.

If you are a single person, be sure to check with your unit regarding the policy for temporary lodging for unaccompanied personnel.

Relocation Assistance

There is a Newcomers briefing every Tuesday at the base chapel. You must coordinate your one-day orientation through your orderly room. To help you with your transition we have a loan closet with all of your basic needs such as air beds, dish packs, coffee pots, etc. You only need a copy of your orders to borrow items for up to 30 days. The Airman and Family Readiness Center is located in Bldg. 1, door 3. You may also contact us for a Welcome Packet which will contain information on the base and the surrounding area, (405) 739-2596 or DSN 312-339-2494. We can also issue you a certificate for 20 hours of free childcare while you are getting settled at Tinker.

Critical Installation Information

For general assistance at Tinker AFB please call (405) 739-2747.

Sponsorship

Settling into your new location and your new unit takes time. [Plan My Move](#) is designed to assist you with information about your new location. Complimenting Plan My Move each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. Sponsors can make your transition smoother. The purpose of the Sponsorship program is to:

- Provide a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you settling into your new location. You can request a sponsor through your unit, or with help from the Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provide by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.

- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Element will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3B prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends.

Enclosures (1) and (2) of OPNAVINST 1740.3B outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.

- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command. A sample request form is available on our website that can be filled out and sent to the gaining command. See the following [website](#).

Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.

Youth Sponsorship

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

Directions to Installation

Directions to Tinker AFB

Tinker AFB is located in MidWest City, Oklahoma. The location is south of I-40 and to the East of I-35. You will see many signs on both I-40 & I-35 for Tinker AFB.

From I-40

From I-40 you can access the base from several Gates including "Eaker" and "Air Depot." Each of these are their own exits.

From Sooner Road

From Sooner Road you will access the base by "Sooner" Gate.

To Bldg 3001 via I-40

If you wish to go to Bldg 3001 you would take I-40 to Douglas Blvd. Go South approximately in 1/2 mile and you will see the Douglas gate on your right

Location

Tinker AFB is only 15 minutes away from Downtown Oklahoma City and all the attractions it includes. Tinker is approximately 3 hours southwest of Tulsa, Oklahoma and approximately 3 hours North of Dallas/Ft Worth on I-35. MapQuest.com or Expedia.com can provide driving directions to the zip code 73145 and the address 3420 D Avenue which is the Airman and Family Readiness Center.

Check-in Procedures

Inprocessing Procedures

If you arrive between 0730 and 1630, Monday through Friday, report to your unit commander support staff. If you arrive after duty hours or on a weekend/holiday, the 24 hours arrival point is the Indian Hills Inn located at 4002 Mitchell Drive. Their phone number is DSN 884-2822 or (405) 734-2822. Before departing for Tinker AFB, ensure you maintain contact with your sponsor to notify them of the date and time of your arrival.

If you are enlisted and this is your first duty assignment, before you are permanently assigned to your unit, you will attend FASTAC (First Assigned Station Transitional Airman's Center) for 30 days.

If you have any questions or concerns, please contact your sponsor. You may also contact the Base INTRO Manager at DSN 339-7646 or (405) 739-7646 during duty hours.

Inprocessing Briefings

After arrival and inprocessing into your squadron, your unit commander support staff will schedule you for the following inprocessing briefings:

Base Inprocessing: A representative from the Military Personnel Flight, Military and Travel Pay, and TRICARE will be there to assist you. Ensure you bring all your travel receipts and copies of your orders. This briefing is held at 0730 every Monday, Wednesday, and Friday at Bldg 1, room 8.

The Newcomers Orientation: This briefing is held every Tuesday from 0700-1600 at the base Chapel. Representatives from various organizations on base will brief you on the different services that are offered on Tinker AFB. Spouses are encouraged to attend.

Oversees Returnees: Please stop by Customer Service in Bldg 460, room 117 to check the status of your dental coverage.

Married Servicemembers

If you get married before you PCS or en route, you must inform your commander and follow the procedures exactly as you are given them. The military will not pay for travel and housing for your spouse if you do not follow proper procedures.

Outprocessing

If you arrive between 7:30 and 4:30, Monday through Friday, report to your unit orderly room. If you arrive after duty hours or on a weekend/holiday, the 24 hour arrival point is the Indian Hills Inn. Outbound Assignments is located in Building 460. The hours of operation are 7:30 a.m. to 3:30 p.m. The telephone number is (405) 739-3615.

Relocation Assistance

Programs and Services

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

Individual PCS Planning -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

Military Installations and Plan My Move -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

Loan Closet -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

Workshops and Briefings -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

Pre-departure Briefings -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

Settling-in Services -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

Deployment Support -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

Foreign Born Spouse Support -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

Emergency Assistance -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

Transition Assistance -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

Installation Specific Information

The Airman and Family Readiness Center is the focal point for relocation assistance. The Relocation Assistance Program (RAP) provides current information, services, counseling, and education concerning relocation as it relates to the family life cycle. They also collaborate and coordinate with other federal, state and civilian agencies that provide relocation and other assistance services. The program also offers checklists, numerous pamphlets/handouts, seminars and one-on-one consultations, and a loan closet to assist with all aspects of the relocation process.

Relocation Services -- Both In-Bound and Out-bound orientations, Smooth Move classes, Sponsorship Training, Videos and Brochures on different bases.

Childcare for PCS moves -- PCSing service members may receive a certificate for 20 hours of free childcare up to 60 days before departure and again upon arrival at the new base (good for up to 60 days after arrival) Child care is provided by our on-base day care providers. Hours must be used within this period of time as they cannot be carried over.

Airman's Attic -- Provided for E6 and below (with family members) or E4 and below (single) members. Volunteer opportunities available.

Transition Assistance Program -- If Tinker is likely to be your last duty station, be sure to make an appointment with the Airman and Family Readiness Center's Transition Assistance Program prior to your separation. The Airman and Family Readiness Center's core function is linking individuals and families with the right resources to meet specific needs. Individual interviews are available to help determine needs and to refer you to the right resource. You may be referred to one of the specific Airman and Family Readiness Center Programs or to a different organization either on or off base. We will also research any needs you have or any information you might need. Informational briefings on the Family Support are also available upon request

Scholarship Research Network (SRN) -- Is an automated financial aid research system containing a database of over 8,000 primarily private-sector funds designed to assist students with the financing of their education. Students complete a one page, 52 question application and are provided a package with profiles of each scholarship selected that includes application and eligibility criteria and how to apply.

Foreign Born Spouse Program -- This program is designed to help foreign-born spouses meet new friends and adjust to a new and different culture. The group meets one evening per month and does a wide variety of educational and fun things. In the past we have had field trips, covered dish suppers, dessert socials, computer basics, searching the internet, crafts and other interesting and fun things.

Emergency Assistance

Planning for Emergencies

No matter how well you have planned, emergencies do happen. What should you do in case of an emergency while you are traveling?

Important Documents/Hand Carry

First of all, make sure you have all your important papers with you. Remember to include your Commander's number, your orderly room and sponsor's telephone numbers which can be invaluable to you in case of an emergency while you are in transit.

American Red Cross of Central Oklahoma Services

The American Red Cross of Central Oklahoma supplies the following services:

1. Emergency assistance (food, shelter, financial help) for disaster victims.
2. Transportation for medical appointments, when volunteers are available.
3. Advance schedule

Motor Vehicles

Registration & Licensing Requirements

Oklahoma State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term "vehicle" generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the [State Department of Motor Vehicles](#) website.

State Laws

You and your passengers must always wear seatbelts while driving, you will be ticketed and issued heavy fines if seatbelts are not secured. State law requires that all children under 60 pounds be properly restrained in child seats. Some states also require younger, smaller children to sit in the back seat.

Motorcycles and their operators are subject to special laws. If you own and operate a motorcycle, you must comply with those laws. Visit the State Department of Motor Vehicles website for more information.

Many States and local jurisdictions have strict laws about the use of cell phones and other digital devices while driving. Research these laws on the State Department of Motor Vehicles website. Tickets will be issued and fines assessed for violating these laws. Play it safe and always use a "hands free" device if you must use a cell phone or other PDA while driving. Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

Base Regulations

Oklahoma traffic laws apply on Tinker AFB.

Seat Belts -- Seatbelt use is mandatory for all personnel while operating either government or privately owned vehicles. A child restraint device must be used when transporting any child four years of age and under.

Vehicle Checks -- All vehicles entering or leaving Tinker AFB are subject to search.

Restricted Areas -- All restricted areas located on the flight line are bounded with a red line.

Registering Vehicles on Base

To obtain vehicle decal and registration, report to Pass and ID, Bldg 590. Government identification, insurance verification and a valid driver's license must be in your possession before registering your vehicle and receiving a base decal or pass.

Oklahoma Vehicle Registration/Driver's License

Oklahoma law requires that your vehicle tags and your driver's license be either from your home state or Oklahoma. For example, you may use your home state vehicle tags and an Oklahoma driver's license, or Oklahoma tags and home state driver's license. The same privileges extend to your family.

However, if members of your family are employed in Oklahoma they are required to obtain an Oklahoma driver's license. If you have an out-of-state driver's license or car tag, it must be from your home state. If you claim Homestead Exemption in Oklahoma, you are required to license your car in Oklahoma.

To obtain a first time Oklahoma driver's license you must go to a driver's license examiner. Information may be obtained from the local driver's license stations throughout the state.

If the car will be registered in Oklahoma, the Certificate of Title, (and Registration Certificate or Manufacturer's Statement of Origin for new vehicles) Insurance Verification Form, and current driver's licenses must be presented at the Tag Agency. Total cost is \$60 if there is no lien on the vehicle. With a lien, the cost is \$75.

Active duty military members who obtain a Form 779 from their orderly room or from a state authorized tag agency and have it signed by their commander will be able to register their vehicle for a \$23.50 annual fee.

You can register a vehicle at any authorized Oklahoma Tag Agency located throughout the Metro-area.

Loan Closet

Items Available

Loan Closet items include: cribs/playpens, high chairs, booster chairs, car seats futons, dish kits, microwaves, vacuums, and much more!

We do not provide bed linens.

How to Borrow

Loan items are available to relocating military and DOD civilians. Two-week guest loans of items are available to military, retired military and civilian employees. For further information on the Loan Closet contact the Relocation Assistance Program manager.

Housing - Overview

Government Housing

For Married members wanting onbase housing we have 694 units, Enlisted 587 and Officer 107. Waiting list time frames are 3-6 months. If you have any questions please call the housing office at DSN: 884-7816 or 405/739-7816

Single Service Member Housing

For single sevice members, Tinker has fifteen dormitories There are a total of 1360 rooms currently. Each dormitory has laundry facilities, dayrooms which have pool tables and other board games. All dormitories have central air and heat with shared baths. If you have questions please call 405/734-4421.

Temporary Lodging Facility

The Indian Hills Inn provides lodging service for Tinker AFB. Use of the facilities is available to all authorized personnel traveling on official orders to the installation as well as Space Available travelers.

Non-Government Housing

Housing Referral Office (HRO) -- Your contact for any problems you may encounter (discrimination complaints, tenant/landlord disputes, or any questions/problems about off post housing) is the HRO. Staff are available to assist you in a person to person basis to make your move to this installation an easy and pleasant one. They can provide a list of rentals with corresponding locator maps and give you information regarding the area in which rentals are located.

DoD Automated Housing Referral Network (AHRN)--Visit AHRN.com or ask at your local housing office to learn about this DoD program that is currently available for most installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations
- Find out about shared rentals
- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices

AHRN is not currently available at all installations but the phased program is adding new installations every month. Check the AHRN [website](http://AHRN.com) to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

Housing - Temporary

Temporary Lodging Facility(TLF)

The Indian Hills Inn provides lodging service for Tinker AFB. Use of the facilities is available to all authorized personnel traveling on official orders to the installation as well as Space Available travelers.

Reservations

To reserve a room at the Indian Hills Inn, call and give the reservations your dates of arrival and departure, some pertinent personal information, the purpose of the visit and the number of a major credit card if you plan to arrive after 6 p.m.

Travelers on official orders to the installation may make reservations 24 hours a day, 7 days a week. Military and Department of Defense(DoD) civilians TDY or Permanent Change of Station(PCS) to the surrounding local area are considered Space Available Travelers.

Space Available travelers may request reservations 24 hours prior to anticipated arrival date for up to a 3 night stay, based on availability. Space Available travelers are Retired United States military and their dependents and civilian members with DoD civilians, both must have valid identification cards. Personnel in PCS status will be allowed 14 nights for PCSing to the installation and 7 nights on PCSing out from the installation. DoD civilian personnel are considered Space Available and are not authorized PCS status for lodging purposes.

Pets

Pets are allowed.

Availability

This facility offers 39 Temporary Family Quarters, 103 Visiting Officer's Quarters, 10 Distinguished Visitor suites, 50 Visiting Enlisted' Quarters, 2 Chief Suites.

Campground Lodging

We also have a Fam Camp that is operated throughout the year and offers sewer, water and electric hook-ups, a dump station, restroom, shower facilities and a laundry room. A fishing pond is located at the campground and is stocked with catfish, sunfish and bass.

Housing - Government

Military Housing

All housing information listed is subject to change and adjustment on an on-going basis. To ensure that you have the most accurate and up-to-date estimated wait times, contact the Tinker Housing Office directly at (405) 739-7816 or DSN 884-7816.

Eligibility -- Airmen with a qualifying dependent are eligible for base housing. Military married to military are also authorized family housing.

Availability - Military family housing on Tinker Air Force Base (AFB) includes 694 total units, 587 enlisted quarters and 107 officer quarters. Wait times vary depending on rank, bedroom entitlement and date of application. Most wait times average 3-6 months.

Application -- You may apply for base housing in advance by submitting an DD Form 1746, Application for Assignment to Housing, along with a copy of your Permanent Change of Station (PCS) orders to your current housing office. Your housing office will then forward your application to the Tinker AFB housing office on your behalf.

Other

Unaccompanied Military Personnel -- Tinker has 11 dormitories containing 1,360 rooms. Two dorms are occupied by Navy personnel and nine dormitories are occupied by single, unaccompanied Air Force personnel, E-4 and below. These standards consist of two private rooms with vanities with a shared bath and kitchenette. All dormitories have central heat and air conditioning. Each has a laundry facility and dayroom with pool tables and televisions. Outside facilities include a basketball court, tennis court, volley-ball court, gazebos, grills, and storage buildings. If you have questions please call 405/734-4421.

Household Goods - Overview

Arranging Household Goods Shipments

As soon as you are alerted to your upcoming PCS move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even estimate the weight of your household goods before you visit your transportation office to set up the move. If you are going overseas, you should begin to plan what items you will take in your hold baggage, in your household goods shipment and what might need to go into storage. Remember for overseas assignments electricity is different and houses are generally much smaller and cannot handle large furniture.

Set up an appointment with your transportation office as soon as you have a copy of your PCS orders. The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire. The counselors will explain all your PCS move entitlements in detail. Your first decision is whether to have the government move you or whether to move yourself. There are pros and cons to each type of move. Your counselor will answer all of your questions. If you choose a government move, they will book your shipment and let you know the exact dates the movers will come. If you choose to move yourself, the counselor can assist with recommendations and tips on how to do a personal move.

Automobile

The government may ship one Privately Owned Vehicle (POV) at their expense to your new overseas location. This is handled through your transportation office. Remember to discuss your POV needs at your initial counseling session. The shipping contractor has established a [website](#) where you can track the location of your POV through the shipping process.

Shipping Pets

Planning for shipment of your pet includes researching airline requirements and quarantine and restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing as well as fees. Checking the [SDDC website](#) will provide details on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well.

Delivery of Household Goods Shipments

It is your responsibility to contact the transportation office as soon as you arrive at your new duty station. Let them know how you can be contacted, phone, mobile phone and e-mail. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

Customer Satisfaction Survey

Once your personal property is delivered, you'll be asked to [rate the customer service](#) you received from the movers. Make sure you take the time to do this. Your feedback will make the process better for everyone.

Claims

If you have any loss or damage to your personal property you may need to file a claim. Use the front of [DD Form 1840/1840R](#) to notify the mover of any loss or damage you find at the time of delivery. If further loss or damage is discovered after the transportation provider departs, use the reverse side of the form, DD Form 1840R. You must **file DD Form 1840/1840R within 70 days of delivery**. Completing and submitting the DD Form 1840/1840R does not constitute filing a claim. A claim is separate and distinct from these forms. Your local personal property office and claims office will give you complete instructions on where and how to file DD Form 1840/1840R and your claim.

Household Goods - Shipping Pets

Oklahoma Law

All animals moving into Oklahoma must be accompanied by an official interstate health certificate. All dogs over four months of age shipped or transported into the state must be accompanied by an official health certificate. The health certificate must certify that the dog did not originate within an area under quarantine for rabies and has not been exposed to rabies within the previous six months. The certificate must also show the dog has been vaccinated against rabies within the previous 12 months. The date of the vaccination and product name must be recorded on the health certificate.

For information regarding horses or other animals, contact Animal Industries Division, Department of Agriculture, 2800 North Lincoln Blvd, Oklahoma City, Oklahoma 73105-4298 or call (405)-522-6131.

Shipping Pets

Pets will not be shipped at Government expense. You can contact TMO or the Vet Clinic about the laws and requirements concerning bringing a pet into the country where you are traveling.

Education - General Overview

Adult Education

The Base Education Services Center offers a wide variety of services to military personnel and their dependents. On-base programs include: General Education Development (GED) preparation; English-as-a-Second-Language (ESL); Adult Basic Education (ABE) classes; and undergraduate and graduate degree programs.

Tuition assistance is available to active-duty Air Force military members to help defray the cost of tuition for courses taught on or off base, by regionally or nationally accredited colleges and universities.

Public School

All local school boards are required to provide free and appropriate education for the vision and hearing impaired, physically and mentally handicapped, and emotionally disturbed.

Registration Requirements

Oklahoma requires a Hepatitis A vaccine for your child before attending school!

A child must be five (5) years of age on or before September 1 to attend kindergarten. A child must be six (6) years of age on or before September 2 to attend first grade. New students are required to bring birth certificates, immunization records and proof of residence at time of enrollment. Minimum required immunizations include three doses of DPT or Td, three doses of Polio vaccine (OPV), one dose each of smallpox, measles, mumps, and rubella (MMR), also the above mentioned Hepatitis A vaccine.

Transfer students should provide transcript or records from school previously attended. School authorities, with parent's consent, will send for transcripts of the student's records. For registration information, contact any of the Oklahoma City metro area school district offices. There are over twenty (20) school districts located in the greater Oklahoma City metro area.

Tinker Elementary

Tinker Elementary, part of the Mid-Del School System, designated to serve kindergarten through sixth-grade students on base and those affiliated with the military.

At present enrollment is 650 students, 98 percent of whom have military parents. Music and Physical Education are part of the curriculum. Also, we provide Special Education services for speech and learning disabled students.

Education - Training (College/Technical)

Continuing Education

Contact the Tinker Education Center for information on adult education opportunities.

College

Contact the Tinker Education Center for information on whether college degree programs are offered on base.

Military members assigned to Tinker and their dependents can obtain a fee waiver letter from the Base Education Office (military identification required) to receive state residency tuition rates.

Education - Local Schools

Choosing the right school for their children is a priority for military families. This article describes excellent resources for your use in planning for your child's educational needs. Parents can find current information about public, charter and private schools by using the tools below:

1. How do I choose a good school?

[Choosing a School for Your Child](#) is a U.S. Department of Education publication that will help families identify what is important in selecting a school.

[The School Visit: What to Look For, What to Ask](#) Whether you are choosing a school for the first time, or because you are in transition, this site will provide you with information about what to do and what to ask.

2. What schools are in my area (or in the area where I may move), and how good are they?

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child. Listed below are these website tools along with information on how you access the information and what type of information each site provides.

Both [Great Schools](#) and [School Matters](#) provide a wealth of information for parents:

- School contact information
- Distance from zip code (provide the installation zip code, or the zip code of the area where you will be living)
- Public, private or charter school designation
- Student/teacher ratios
- Free and reduced school lunch program (an estimate of economic disadvantage)
- Great Schools provides a rating of schools and a parent comment section
- Percentage of students meeting or exceeding the state standards in math, reading and language arts
- Teachers - average number of years teaching experience, % of first year teachers on the staff
- Students: Average percentage of students absent from school for more than 15 days
- Ethnic breakdown and percent of students with English as a second language
- School Matters provides college prep scores (PSAT, SAT, ACT test scores)-for high schools only
- Great Schools also provides parents the ability to rate the schools and make comments on the schools.

For both sites, the user must enter the State and zip code to find schools in the area.

[SchoolQuest](#) was developed by the [Military Child Education Coalition](#) to help military families select schools. SchoolQuest also offers an Online Library that provides resources for families in transition. At this time, the SchoolQuest data base covers 99 military installations. The Military Child Education Coalition also provides a [data base of information](#) on each State's educational system.

[The School Report Tool](#) is available from Military OneSource that list names and locations of public, public charter, private, virtual and home schooling choices around major installations. [Charter Schools](#) are nonsectarian public schools of choice that operate with freedom from many of the regulations that apply to traditional public schools. Use this site to find one in your area.

3. How can I help plan for a successful transition in this new school and for my child's school career?

Parents often want to know about the availability of extra curricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

The [Toolkit for Parents](#) was developed by the Department of Defense, especially for Military Families. This 85 page booklet walks parents through preparing for the move and the first two weeks of school....what to ask, what to take, etc..

The [Military Impacted Association](#) has [checklists](#) available for military kids who are leaving or entering a new school.

The Military Child Education Coalition has a [checklist for transferring students](#) that will be helpful. Additionally, through [SchoolQuest](#), MCEC provides parents with the ability to develop a profile for each of their children, which then will provide them with a report on issues related to transferring to a new school district.

4. Question? What happens if I need help during the school year?

During the school year, there are always questions that parents have, such as "What is the best way to help with homework?" or "What if my child needs to see a counselor because my spouse is deployed?" Military OneSource helps with these questions and has 24/7 access. You can call them at 1-800-342-9647, connect to them at the website [Military OneSource](#), or [e-mail a consultant](#).

Education - Local Schools/Overseas

Overseas Schools -- What You Should Know

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

Where do I start?

Start with the information on your new installation. Visit [Plan My Move](#) and review the installation's Education - Overview article. All of the overseas installations have dedicated a portion of the Education Overview to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

What is the difference between a DoD school and an international or national school?

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs.

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

Where can I find a list of International schools in the country where my family is moving?

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

How do I decide what school is best for my child?

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

Now that I have chosen a school, how do I successfully facilitate the transition for my child?

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with, the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

MilitaryStudent.org provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

Employment - Overview

Employment Opportunities

Upon arrival contact the Airman and Family Readiness Center for assistance with your job search. The following services are available: resume assistance, data on area employers, job referral information, DoD Job Search, America's Job Bank, internet access and assistance, and individual counseling. Classes are provided to assist with resumes and interview skills.

Additionally, the Transition Assistance Program provides pre-separation counseling (mandatory for military members), monthly Transition Assistance Program (TAP) seminar, and access to Transition Bulletin Board.

Employment in the local area is oriented toward service, retail, and government. see table below for more information. It is often difficult for family members of Active Duty to get jobs in the government sector if they are an external candidate (have not worked for the government before).

Due to the mobile nature of the military lifestyle, individuals with education and/or experience in the health care and education fields often are more successful in finding employment upon relocation than are individuals in other career fields. Many spouses choose to improve their future employment prospects while at Tinker, through training or education, rather than seeking employment while their spouse is assigned here. There are good educational opportunities for nursing and education in the area.

Be sure to hand carry all employment records and documents, resumes, SF 171, SF 50, latest performance appraisal, transcripts, certificates and licenses.

Local Economic Climate

Oklahoma Employment by industry

| Industry | % of number employed |
|----------------------------------|-----------------------------|
| Natural Resources/Mining | 2 |
| Construction | 4 |
| Manufacturing | 9 |
| Trade, Transportation, Utilities | 19 |
| Information | 2.2 |
| Financial Activities | 6 |
| Professional & Business Services | 11.0 |
| Education & Health | 12.1 |
| Leisure & Hospitality | 9 |
| Other services | 5.1 |
| Government | 19.7 |

Average Annual per Capita Income: (2003) \$26,656 according to the Bureau of Economic Analysis. The unemployment rate is less than 5%. Oklahoma Workforce Solutions of Oklahoma, in Oklahoma City, offers numerous services for job seekers, including training to qualify individuals for positions above minimum-wage level.

Unemployment Compensation

Unemployment compensation may be available for the spouse of a newly assigned military member or civilian employee. For more information contact the [Oklahoma Employment Security Division](#).

New Parent Support Program

General Program Description

The New Parent Support Program (NPSP) offers information, support and guidance to military families who are expecting a child and/or have children ages birth to three years of age. Services are provided free of charge to eligible families. NPSP staff provides support in the areas of pregnancy, labor and delivery, newborn/infant/toddler care and safety, growth and development, parenting and family relationships through home visits, classes, educational /support groups and referrals to community services. NPSP staff understands the impact that military life can have on expectant and new families, including deployments and separation from family and friends, and assist families to cope with these special situations. NPSP services are tailored to each family's unique circumstances, and can help with adaptation to military life, preparation for parenthood, enhancing parenting skills, understanding growth and development, couple communication and stress management.

Staff Qualifications

NPSP services are provided by Registered Nurses and Licensed Medical Social Workers.

Eligibility Requirements

NPSP services are available to military families with an expectant mother and/or children ages birth to three years of age.

How to Enroll

To enroll in NPSP, contact your installation Family Advocacy Office.

Child Care

Child Development Center (CDC)

There are two Child Development Centers located on Tinker AFB. Building 5510 located on the West side of the base and Building 3904 located on the East side of the base. Both centers are certified by Air Force, accredited with the National Association of the Education for Young Children (NAEYC) and are Three Star certified by the Oklahoma Department of Human Services.

The goal of the Tinker Child Development Program is to provide a safe, healthy, loving and rich environment that meets and promotes children's physical, social, emotional and cognitive development. Our staff is committed to providing quality care by implementing an age appropriate curriculum that encourages children to be active participants in the learning process.

Registration

If you would like to place your child in the Child Development Program, you must complete a DD Form 2606 to place your child on the waiting list.

Hourly Child Care

This program is designed to provide support to active duty and DoD families for short-term, immediate child care. Children may stay for a maximum of three hours a day. Reservations are required and may be made by calling 325-734-6894. The reservation will be held for fifteen minutes after the time the child is due to arrive. No medications will be administered. The facility is not equipped for children with special needs. Proof of current immunization is required. If hourly care is needed on a regular basis, make arrangements through the Family Child Care Program at 325-734-7190.

Hourly child care is located in Building 5715, behind the main chapel, in Rooms 23 and 24. Cost is \$4 per hour and is available to children 6 months to kindergarten age. Hours of Operation for hourly care is 7:30 a.m.- 4:30 p.m.

Special Needs Care

Children with conditions that require special services, beyond those normally provided to promote children's growth and development, are considered "special need children." Determination of a special need must be made by base medical authorities or attending physician. This category includes children with dietary restrictions, speech problems, developmental delays or physical problems/handicaps. Parents of special needs children must discuss the situation with the center director/designee and obtain written concurrence (special needs letter) from base medical advisory, prior to the child's enrollment. The guidelines of the Center for Disease Control are followed to ensure the protection of the health of all children and adults.

Family Child Care (FCC)

The FCC program maintains a list of family child care providers residing in military family housing, including Lanham Housing on base, as well as at Lake Nasworthy. The list is available from the Child Development Center, Youth Center, Airman and Family Readiness Center and published in The Monitor (base newspaper, published on Fridays).

For more information about family child care or on becoming a family child care provider, call 325-654-4779 or DSN 312-477-4779.

School Age Program (SAP)

The SAP offers children from 5 years (in Kindergarten) to 12 years of age a wide variety of educational and entertaining experiences. The children are offered such activities as bowling, cooking, cheerleading, gardening and roller skating. The learning centers consist of arts and crafts, science exploration, reading and writing, legos, board games and computer play. Transportation to/from Glenmore, Belaire and Lamar Elementary schools is available. Each year, the need for transportation from Bowie and Bonham Elementary Schools is reviewed. Breakfast and snack are provided.

Rates are based on total family income. Before and After School care is offered on school days and full day care is offered on school breaks. The SAP is closed all Federal Holidays.

Youth Services

Youth Services

Youth Center

The Tinker Air Force Base (AFB) Youth Center offers a variety of activities and programs such as:

- Y.E.S. Program -- Earn money for your college career today by signing up to work in our Youth Employment Skills program.
- T.R.A.I.L. Program -- This is an outdoor based leadership program. Training Responsible Adolescents in Leadership (T.R.A.I.L.) We camp, raft, horseback ride and take many other exciting trips.
- Congressional Award Program -- Go for the Gold, Silver, or the Bronze! Put your community service and self advancement to good work and earn your congressional medal today!
- Keystone Club -- Join our club! We have many exciting activities that we participate in the community. Not to mention all the "fun" stuff we do!!
- Teen Grille -- Twice a week our teens cook up some good food in the snack bar to serve the younger children. You learn so many important life skills with this fun and exciting program.

The Youth Center also offers a wide variety of Instructional Classes for a monthly fee of \$35 such as:

- Tap and Ballet -- Offered Tuesday 5-6 p.m. for ages 5-7 years, 6-7 p.m. for ages 3-4 years and Thursday 1:30-2:30 p.m. for ages 3-5 years.
- Jazz -- Beginning Jazz and pom pom offered Tuesday 4-4:45 p.m. ages 6-11 years and Intermediate offered Thursday 4-4:45 p.m. for ages 8-12 years (with dance experience)
- Tumbling and Beam -- Offered Thursday 12:30-1:15 p.m. for ages 3-6 years; Thursday 5-5:45 p.m. for ages 6-12 years and Thursday 6-6:45 p.m. ages 3-5 years.
- Karate -- Offered year round on Tues and Thurs 6-7:30 p.m. for ages 7 years - adults. \$45 month
- Cheerleading -- Offered Friday 4-5 p.m. for ages 6 years and up.

All Dance, Jazz, Tumbling and Cheer Classes run from Sept-May with a recital in May.

Youth Sports

Baseball, Machine Pitch, Coach Pitch and T-Ball season is May through June. Sign ups are Feb. 15 through March 15. The cost is \$40 per child and this price includes league fees, uniforms and a trophy.

Flag Football season is Sept through Nov. Sign ups are Aug. 1 through Sept. 1. The cost is \$40 per child and this price includes league fees, uniform and a trophy.

Basketball is for children ages 5-12. Sign ups are Nov. 1-30. The cost is \$40 per child and this price includes league fees, uniforms and a trophy.

Operation Night Hoops is for teens ages 12-15, 16-18 years of age. Sign ups are from Feb. 1 through March 1. This is a night time basketball league that involves life skill workshops, drug-free message, and a pledge. Youth Center Membership required

School Age Care (SAC)

The Youth Activities recognizes the needs of working parents and their children and offers School Age Care (SAC) as a year round program. Our program provides supervised recreational, educational, social, and cultural programs for eligible youth's ages 5-12 (Kindergarten through sixth grade) in a safe and healthy environment. Youth Activities currently offers a Before and After School Program, Holiday, Summer and Day Camps for teacher workdays and non-special school closings.

We invite parents to visit our facility and meet the staff of the SAC program before making parental decisions concerning childcare. The Tinker School Age Program believes the services rendered are of vital importance to the growth and development of the children of Tinker AFB. The School Age Program is committed to providing a quality learning

environment that promotes development through all possible resources.

- Before and After School -- During a normal school day, our doors are open from 6 a.m. to 6 p.m. We provide an early morning snack as well as a full breakfast. Our staff then walks the children next door to Tinker Elementary for the regular school day. After school, children are provided a snack, and lunch is also provided for those in the Kindergarten Class.
- Summer Day Camp -- During the Summer months, the School Age Program then provides a full day program to accommodate the needs of working parents. We provide the children with supervised activities as well as field trips to various fun spots in the Oklahoma City Metro area. During the day, we provide breakfast, lunch, and an afternoon snack, and if needed, a sack lunch on field trip days.

Initial registration requires completion of AF Form 1181, Air Force Child Development Program Patron Registration and an up to date immunization record. This form must be updated annually, or as required for additional information. Parents must designate an emergency contact person (other than themselves) who can respond in behalf of the parent. Parents must sign.

School Age Program Fees and Charges

| Category | Income | Before School | After School | Before and After School |
|----------|---------------------------------------|---------------|--------------|-------------------------|
| I | \$0-28000 | \$24 | \$21 | \$38 |
| II | \$28001-34000 | \$27 | \$22 | \$42 |
| III | \$34001-44000 | \$30 | \$24 | \$47 |
| IV | \$44001-55000 | \$32 | \$26 | \$51 |
| V | \$55001-69999 | \$37 | \$28 | \$55 |
| VI | \$70000+ | \$40 | \$30 | \$57 |
| | Hourly fee \$4 up to \$24 for the day | | | |

Family Center

Programs and Services

A key resource on your installation and a gateway to accessing all of the resources available to you, the Airman & Family Readiness Center provides information, support and services to help you balance the demands of family and the military lifestyle. The Airman & Family Readiness Center is one part of the overall installation family support system, which is the network of agencies, programs, services, partnerships and individuals that supports your personal and family life readiness, mobilization and deployment readiness, and mobility and economic readiness. The Airman & Family Readiness Center should be one of your first stops upon arriving at an installation; its programs and services will be an important resource for you and your family.

Deployment Support -- Assists you and your family during all phases of the deployment cycle, providing workshops and services to help meet the challenges of deployment, as well as information and referral to deployment-related resources. Services include pre-deployment education briefings for deploying members and families; sustainment support services such as email connectivity, video phone and web camera connectivity, morale calls, applicable Air Force Aid Society programs such as "Give Parents a Break" and "Car Care Because We Care," and return/reunion/reintegration support.

Relocation Assistance -- Provides an array of services to meet you and your family's needs when experiencing a permanent change of station (PCS) move. Services include, but are not limited to various relocation workshops (i.e., buying/selling a home) to help you prepare for a move; access to Plan My Move and Military Installations Directory, web-based information systems that provide in-depth information on world-wide installations and communities; where offered, a loan closet for temporary loan of needed/basic household items while awaiting household goods; and assistance with in-transit emergencies. The Center works with other base agencies to keep relocation information current, timely and relevant to allow you to make informed decisions to ensure you experience a smooth and successful move.

Personal Financial Management -- Provides information, education, and one-on-one financial counseling to assist members and families maintain financial readiness. Services are designed to address pertinent money management issues throughout an Air Force member's active-duty lifecycle and into retirement. Financial readiness educational opportunities range from basic spend planning to long-term investing.

Employment Assistance -- The training and information provided can help you identify and reach your employment and career development goals, manage employment challenges associated with a mobile lifestyle and develop job search skills. Centers provide career planning classes, career counseling, local labor market information, employment trend tracking, skills and interests identification, job bank referrals, resources for self employment and much more.

Family Life Education -- Provides you with information and education about a variety of life cycle issues to assist you in developing resilience skills that assist in navigating a mobile military life style. Includes parenting, healthy relationships, and communication skills, among others, to help you strengthen your interpersonal competencies and social relationships.

Information and Referral -- An integral function of the family center, information and referral services can assist you in identifying and clarifying needs to determine appropriate forms of assistance and help locate needed services and programs available both on and off your installation, and national resources.

Transition Assistance -- The Transition Assistance Program (TAP) prepares separating, retiring, and demobilizing service members (and their families) with information, skills, and knowledge necessary for a successful transition from military to civilian life. The first step in your transition process is to complete the congressionally-mandated Preseparation Counseling session, which furnishes detailed information on the various benefits and services available to you. Each Center is staffed to provide personalized assistance for all your transition-related needs.

Family centers may also provide other services, such as counseling, family advocacy, fitness and recreation programs and exceptional family member support. Services vary by location.

Financial Assistance

Personal Financial Management Program

Financial guidance is offered to those experiencing money management difficulties or for those who wish to be in control of their finances. The Personal Financial Management Program at the Airman and Family Readiness Center can work with you to prepare a personalized budget and spending plan. Information and assistance is also available in areas such as military pay and allowances, consumer rip-offs, savings, investing, car and home buying, credit card management, budgeting for baby, credit traps, consumer shopping, money matters and more. Meeting financial obligations and goals is a common objective of every family. The Personal Financial Management Program offers information education and personal financial counseling. Information, news articles and other written materials are available to assist in personal financial management.

Seminars are offered in: Financial Planning for deployment or remote tours, Buying or Selling a Home, Money Management, and Investments.

Counseling is available for an analysis of your personal financial status, Consumer Protection, Checkbook Maintenance, Credit Management, Budgeting, and Debt Liquidation.

Legal Assistance

Legal Services

The mission of Civil Law and Legal Assistance Branch is to provide helpful general information and guidance on personal legal matters to those eligible for legal assistance services. Active duty members and retirees plus their dependents are eligible for these services. Air Force Legal Assistance and Preventive Law Programs are governed by Air Force Instruction (AFI) 51-504 and Air Force Policy Directive (AFPD) 51-5.

Personnel Services

The front desk receptionist provides notary services, manages legal assistance, edits wills, meets and greets all potential legal clients and provides administrative assistance to other office divisions. She is also the office security manager, tracking individual security clearances and managing all security announcements.

The other front desk receptionist provides notary services, manages legal assistance, edits wills, meets and greets all potential legal clients and provides administrative assistance to other office divisions.

Eligibility

Legal assistance is provided in a private office setting during walk-in hours only. Air Force policy prohibits the provision of legal assistance over the telephone or without first verifying eligibility for this service. As with other base services, eligibility is determined by your military identification card which you are required to present at each visit to the office. In order to qualify for Legal Assistance from this office, you must fall into one of the following categories:

- Active Duty Members
- Dependents of Active Duty
- Retired Military
- Dependents of Retired Military
- Guardsman (dependents when on Title 10)
- Reservist (dependents when on Title 10)
- Non re-married Former Spouse of Active Duty

Types of Service

Areas of the law in which legal assistance is provided include:

1. Bankruptcy
2. Child support issues
3. Consumer protection
4. Domestic relations
5. Landlord-tenant issues
6. Leases
7. Name changes
8. Powers of attorney
9. Real estate sales
10. Small claims court
11. Wills
12. Notary

Wills and Powers of Attorney

Much of the time of the legal assistance staff is spent preparing or updating wills and powers of attorney, particularly for military members facing mobilization. In addition to ensuring their financial and other affairs are in order, active duty members and reservists are well-advised to obtain a will and power of attorney that reflects their current wishes for the disposition and management of their property. Remember that your designation of beneficiaries in your will does not determine who is entitled to the proceeds of your life insurance policy. Periodically review the designation in your policy

to ensure it reflects your current wishes as well.

Legal Service Guides

In addition to offering private legal counseling, the Legal Assistance Branch offers guides prepared by the Office of the Staff Judge Advocate on topics frequently asked about by its patrons. They include:

- Small Claims Court
- Door to Door Sales
- Car Repairs
- Dealing with Unexpected Death
- Credit Fraud
- Legal Residence and Domicile
- Used Car Purchases
- Fair Credit Billing
- New Car Purchases

These guides provide useful information that may be picked up during regular office hours, and reviewed either after or in lieu of receiving legal assistance on the topics covered.

Juvenile Assistant Council

Apart from its traditional function of providing private legal counseling, the Legal Assistance Branch is tasked with monitoring the Juvenile Assistant Council on Tinker Air Force Base. This Council reviews incidents involving juveniles that occur on the base and takes appropriate action aimed at protecting both property and persons within the jurisdiction of the installation.

Services Not Provided

It must be remembered that the Legal Assistance Branch cannot solve all your legal problems and, at times, must advise you to consult a private attorney at your own expense. Areas in which legal assistance cannot be provided include:

1. Issues involving personal commercial enterprises
2. Criminal issues under the UCMJ or state/federal criminal law
3. Standards of Conduct issues
4. Official matters in which the USAF has an interest
5. Legal issues or concerns raised on behalf of another person
6. Representation of a client in a court or administrative proceedings
7. Answers to questions and providing initial advice and referrals on complex legal issues.

Although the Legal Assistance Branch cannot prepare legal documents for court, we can assist you by interpreting legal documents and correspondence received from other parties, providing answers to specific legal.

Deployment Support

Family Deployment Support

Tinker AFB's Family Readiness program provides assistance to spouses and family members while the military member is deployed/TDY for more than 30 days, or serving on a remote tour.

Assistance is provided through many services to include:

1. Personal and Family Readiness training
2. One-on-one appointments
3. Pre-paid phone cards
4. Hearts Apart Morale Call program
5. Video phone capability
6. Give Parents a Break (child care)
7. Return and reunion education

In addition, contact with another military family center is available if the family will be relocating during the family separation.

The Family Readiness NCO also develops base plans for responding to family needs during natural disasters or local emergencies.

Health Care - Overview

Moving With TRICARE

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You're covered worldwide—both in transit to your new duty location and once you arrive—but depending on where you go you may use a different TRICARE health plan option. Additionally, you may have different steps depending on which health plan option you are using now.

When Enrolled in a TRICARE Prime Option

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote in the United States, and TRICARE Prime Overseas and TRICARE Global Remote Overseas in regions outside of the United States. Follow these simple steps to ensure you have no break in coverage when you move.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Once you arrive at your new location, update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately.
3. Select a new primary care manager (PCM), when moving within the same region or submit a new Prime enrollment form within 30 days if you're moving to a new region.

Where you are moving will determine which Prime option you will enroll in.

Prime Options in the United States

TRICARE Prime

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

- North Region [Health Net Federal Services, Inc.](#), 1-877-TRICARE (1-877-874 2273)
- South Region [Humana Military Healthcare Services, Inc.](#) 1-800444-5445
- West Region [TriWest Healthcare Alliance](#) 1-888-TRIWEST (1-888-874-9378)

If you move to a new Prime service area, transfer your enrollment by submitting a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Be sure to include all family members who wish to use Prime on the form.

TRICARE Prime Remote

In non-Prime service areas, TRICARE offers TRICARE Prime Remote. To enroll, submit a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for Active Duty Family Members. Be sure to include them on the enrollment form.

Prime Options Outside of the United States

TRICARE Prime Overseas

TRICARE Prime Overseas is offered in overseas areas where there are military treatment facilities or areas in which TRICARE has established a network of qualified host nation providers.

- TRICARE Europe Toll free: 1-888-777-8343; Commercial 011-49-6302-67-7432; DSN 314-496-7432 Fax Numbers: Commercial 011-49-6302-67-6374; DSN 314-496-6374 or [e-mail](#)
- TRICARE Pacific Toll free: 1-888-777-8343; Commercial 011-81-6117-43-2036; DSN: 643-2036; Remote Sites: 011-65-6-338-9277 Fax Numbers: Commercial 011-81-611-743-2037; DSN: 643-2037 or [e-mail](#)
- TRICARE Latin America & Canada (TLAC) Address: TAO-LAC, Bldg 38802, Ft Gordon GA 30905-5650; Toll free 1-888-777-8343; 1-706-787-2424; DSN: 773-2424 Fax Number 1-706-787-3024 or [e-mail](#)

If you move to an area in which TRICARE Prime Overseas is offered, transfer your enrollment by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas on the form.

TRICARE Global Remote Overseas

TRICARE Global Remote Overseas is a Prime option offered in designated remote overseas locations. If you move to an area in which TRICARE Global Remote Overseas is offered, you and any authorized family members living with you may enroll by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center. Then, when you arrive in your new area, transfer your enrollment.

When Using TRICARE Standard and Extra

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any active duty family member who is registered in DEERS may use these programs by seeing any network or non-network providers that are authorized by TRICARE. In areas outside of the United States, active duty family members who don't want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation provider.

If you're already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Then, find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's Web site for a list of providers. Remember, if you see network providers, you'll be using the Extra option and pay lower copayments.
- Outside of the U.S.: Contact your TRICARE Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you'll have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

When Using TRICARE For Life

TRICARE For Life—TRICARE's coverage for those who are eligible for Medicare—requires no enrollment and you'll have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact the TRICARE Area Office for the overseas area where you are moving or the nearest American Embassy Health Unit for assistance finding a host nation provider.

Getting Care Along the Way

- Routine Medical and Dental Care—Get it before you go.

Before you move, make sure you've received any routine medical or dental care you think you might need during the time you'll be traveling. Or, delay the care until you get to your new duty location.

- Emergency Care in the United States—Call 911 or go to the nearest emergency room.

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you're traveling near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are hospitalized in a civilian facility for more than 24 hours, contact your regional contractor

- Urgent care in the United States—Coordinate with your PCM and/or regional contractor

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

- Emergency or Urgent care Overseas—Contact closest TRICARE Area Office or TRICARE Global Remote Call Center.

You don't need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

Filling Prescriptions on the Road

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you're traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE web site](#)
- The mail-order option is not recommended for a prescription you need right away, but if you'll be traveling for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE web site](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

If You Have Questions

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE web site](#).

Installation Specific Information*Medical Care*

The 72d Medical Group, located in Building 5801, provides ambulatory surgery and outpatient care services. The clinic hours of operation are 7 am until 4 pm, Monday through Friday.

Beneficiary appointment priority is:

- Active duty (AD)
- AD family members enrolled in Humana Prime
- Retirees and their family members enrolled in Humana Prime
- AD family members not enrolled in Humana Prime
- All other eligible beneficiaries

Because the 72d Medical Group has significant capacity, all new Humana Prime applicants and enrollment portability transfers who reside within 30-minutes from the base are enrolled to the 72d Medical Group. For the same reason, all current Prime enrollees assigned to Tinker may not change to a civilian Primary Care Manager (PCM) unless written approval is received from the 72 MDG commander. The Humana Service Center automatically enrolls all active duty personnel upon arrival to Tinker to the 72d Medical Group.

If you are coming from a Humana region and your family was enrolled in Prime and want to continue their Prime enrollment, visit Humana promptly to transfer your family's enrollment to Tinker. The majority of appointments at the 72d Medical Group are reserved for Humana Prime enrollees. Any remaining appointments are open to non-Prime enrollees; however, the appointments are made daily on a space available basis only.

You must present your military identification card, and keep your Defense Enrollment Eligibility Reporting System (DEERS) enrollment current in order to receive medical service (i.e., treatment, records, prescriptions, etc.). It is the sponsor's responsibility to complete DEERS enrollment on family members. DEERS enrollment can be accomplished at your present base or on Tinker AFB at the Military Personnel Flight (Air Force Personnel) or the Navy Personnel Service Department (Navy Personnel).

Health Care - Special Needs

Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

Military Treatment Facility

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

Moving to a New TRICARE Region

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

Beneficiary Counseling and Assistance Coordinator (BCAC)

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

Case Management

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

Extended Care Health Option (ECHO)

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

Transporting Medical Equipment

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

Federal and State Health Care Programs

Medicaid - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

Supplemental Security Income (SSI) - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

Title V of the Social Security Act - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of](#)

[contact](#) and other pertinent information.

Other Important Resources

Debt Collection Assistance Officer (DCAO) - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

Family Voices - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has [State points of contacts](#) with useful links to State programs and organizations.

Installation Specific Information

Special Needs Identification Program

The Air Force Special Needs Identification Program, referred to at DOD as the Exceptional Family Member Program (EFMP), is a multi-service program that is designed to insure that families with special needs are stationed near facilities, military or civilian, that can meet their special needs. The EFMP office will serve as a liaison between the military member and various services in the local area.

An exceptional family member can only be the member's spouse, child, or other persons actually residing in the member's household, who are dependent on the member for over half of their financial support. Enrollment is mandatory for service members who have family member's special medical or educational needs.

Exceptional Family Needs are divided into three categories:

- General Medical Services (GMS) -- A variety of physiological, psychological, or social conditions of a chronic nature that have been medically diagnosed and require specialized treatment, referred by a medical provider.
- Special Education Services (SES) -- Special instruction designed to meet the unique educational needs of a child. This includes education provided in school, at home, in a hospital or in an institution, and physical and vocational education programs. An Individualized Educational Plan (IEP) is normally required to be considered in this category.
- Medically Related Services (MRS) -- Developmental, corrective and other required supportive services which allows the student to benefit from a special educational program, and which are provided by or under professional medical supervision (i.e., speech, physical and occupational therapy; audiology, dietetics, ophthalmology, etc.) Like the SES category, these must be on the IEP in order to be considered MRS.

Early Intervention Program

Purpose -- Educational and Development Intervention Services (EDIS) provides family centered services to infants and toddlers (0 to 36 months of age) with established developmental delays or with a medical condition which has a high probability of resulting in a developmental delay. In Oklahoma, these services are provided through a program called Sooner Start. They may be contacted at 325-787-7360. After a child turns three years old, these services are provided through the public schools.

Structural Accessibility Base Housing

Encompasses design modifications and enhancements that permit safe access to and from military housing in accordance with the provisions of Public Law 90-480, Architectural Barriers Act (i.e., ramps, accessible bathrooms and kitchens, etc.)

The TRICARE Service Center Representative at Tinker can also provide you with resources available for special needs family members in this area. Families can contact OASIS at 1-800-24-OASIS or 325-271-6302 in Oklahoma City for assistance in locating services. Additional assistance can be obtained by calling Air Force One Source at 1-800-707-5784, twenty-four hours a day.

To contact the National Information Center for Children and Youth with Handicaps call 1-800-999-5599 or write to PO

Box 1492 Washington DC 20010

Education - Special Education/EIS

Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

Children from Birth to Three Years of Age

The Individuals with Disabilities Education Act (IDEA) requires all States and territories to provide [early intervention services](#) to children from birth to age three who are developmentally delayed, or who are at high risk of being developmentally delayed. Early intervention services may be provided by local school districts or health departments. There is no common name across States for the programs, but you may hear them referred to as Part C programs (because Part C is the section of the IDEA that pertains to early intervention).

The [National Early Childhood Technical Assistance Center](#) provides a list of State Part C directors and funded programs at their web site. [Military OneSource](#) can identify local early intervention programs for you.

- Parents of children who receive early intervention services should hand-carry a copy of the Individual Family Service Plan (IFSP) and most current evaluation reports to the new location.

Children from 3 through 21 Years of Age

The Individuals with Disabilities Education Act (IDEA) requires all States and Territories to provide [special education services](#) to children who are from 3 through 21 year of age. Each local school district has a special education director, and each school should have a case study committee or school based committee (terms differ) that attends to special education students' needs.

Parents of children receiving special education and related services should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports to the new school.

The IDEA requires that if a child transfers to a district in the same state, the receiving school must provide comparable services to those in the child's IEP from the sending district's until the new school develops and implements a new IEP. If a child transfers to another State, the receiving district must provide comparable services to those in the child's IEP from the sending district until the receiving district completes an evaluation and creates a new IEP.

Others who can help you:

Parent Training and Information Centers Each state is home to at least one Parent Training and Information Center (PTI). PTIs serve families of children and young adults from birth to age 22 with all disabilities: physical, cognitive, emotional, and learning. They help families obtain appropriate education and services for their children with disabilities; work to improve education results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect children with disabilities to community resources that address their needs. [The Technical Assistance Alliance for Parent Centers](#) provides addresses and phone number of the centers in your state.

STOMP (Specialized Training of Military Parents) is a federally funded Parent Training and Information (PTI) Center established to assist military families who have children with special education or health needs. The staff of the [STOMP Project](#) are parents of children who have disabilities and have experience in raising their children in military communities and traveling with their spouses to different locations.

Washington PAVE
STOMP Project

6316 So. 12th St.
Tacoma, WA 98465
253-565-2266 (v/tty)
1-800-5-PARENT (v/tty)
Fax: 253-566-8052

[Email](#)

Installation Specific Information

Personnel with a family member currently enrolled in the Exceptional Family Member Program (EFMP) should contact Family Advocacy located in Building 5801 at 405-734-4393 or DSN 312-884-4393.

To contact the National Information Center for Children and Youth with Handicaps, call 800-999-5599 or write to PO Box 1492 Washington DC 20010.

Contact Information

6001 Arnold Street
Airman and Family Readiness Center, Bldg 6001
Tinker AFB, OK 73145-9011
Phone 405-739-2747
Phone (DSN) 312-339-2747
Fax (DSN) 312-339-7250
[Email](#)
[Website](#)

Child Development Centers
Child Development Center West
6090 Twining Drive
Bldg 5510
Tinker Air Force Base, OK 73145
Phone 405-734-3116
Fax 405-734-8016
[Email](#)

Exceptional Family Member Program/Special Needs
Exceptional Family Member
5700 Arnold Street
Tinker AFB, OK 73145
Phone 405-734-4393
Phone (DSN) 312-884-4393
Fax 405-734-5399

Family Advocacy Program
Family Advocacy Program
5700 Arnold Street
Tinker AFB, OK 73145
Phone 405-734-4392 / 405-734-4393 / 405-739-5397
Phone (DSN) 312-884-4392
Fax 405-734-5399
Fax (DSN) 312-884-5399

Family Child Care/Child Development Homes
Tinker Family Child Care Coordinator
5360 Chidlaw Ave
Tinker AFB, OK 73145
Phone 405 734-7190
Fax 405-734-7959

Barracks/Single Service Member Housing
Unaccompanied Housing
7615 5th Street
72nd ABW/CECH
Tinker AFB, OK 73145
Phone (405) 734-5049
Phone (DSN) 884-5049
Fax (405) 734-4461
Fax (DSN) 884-4461
[Email](#)

Emergency Relief Services
Air Force Aid Society
6001 Arnold Street
Tinker AFB, OK 73145
Phone 405-739-2747
Phone (DSN) 312-339-2747
Fax 405-739-7250
Fax (DSN) 312-339-7250
[Email](#)
[Website](#)
Army Emergency Relief (AER) and Navy/Marine Corp Relief (NMCR)

Exchange(s)
Base Exchange- AAFES
3360 N Avenue
Tinker AFB, OK 73145
Phone 405-734-3035
[Website](#)

Family Center
Airman and Family Readiness Center
6001 Arnold Street
72 FSS/FSFR
Tinker AFB, OK 73145-9186
Phone 405-739-2747
Phone (DSN) 312-339-2747
Fax 405-739-7250
Fax (DSN) 312-339-7250
[Email](#)
[Website](#)
Monday - Friday - 7:30 a.m. - 4:30 p.m.
Weekends and Holidays - Closed

Finance Office
Financial Programs
6001 Arnold Street
Bldg 6001, Across from Base Chapel
Tinker AFB, OK 73145
Phone 405-739-2747
Phone (DSN) 312-339-2747
Fax 405-739-7250
Fax (DSN) 312-339-7250
[Email](#)

Financial Institutions

*First National Bank of Midwest City
Tinker AFB Branch
Bldg. 3001, North of Hollywood & Vine
Tinker AFB, OK 73145-3009
Phone 405-739-8781*

[Email](#)

Gymnasiums/Fitness Centers

*3705 FITNESS CENTER
3705 Road A
Tinker AFB, OK 73145
Phone (405) 734-4664*

[Email](#)

[Website](#)

Household Goods/Transportation Office (inbound)

*TMO
5700 Arnold St
Tinker AFB, OK 73145
Phone 405-739-2160
Phone (DSN) 312-339-2160
Fax 405-739-4706
Fax (DSN) 312-339-4706*

[Website](#)

Housing Office/Government Housing

*Government Family Housing
7615 5th Street
72nd ABW/CECH
Tinker AFB, OK 73145
Phone 405 734-7816 / 405-734-2821 / 405-734-7350
Phone (DSN) 884-7816
Fax 405 734-4461
Fax (DSN) 884-4461*

[Email](#)

Information and Referral Services

*Airman and Family Readiness Center- Information and Referral
6001 Arnold Street
Tinker AFB, OK 73145-9186
Phone 405-739-2747
Phone (DSN) 312-339-2747
Fax 405-739-7250
Fax (DSN) 312-339-7250*

[Email](#)

Library

*LIBRARY
6120 Arnold Street
Bldg 5702
Tinker AFB, OK 73145
Phone 734-2626*

[Website](#)

Golf Courses

*GOLF COURSE
6601 Arnold Street
Tinker Air Force Base, OK 73145
Phone 734-2909*

Hospital/Medical Treatment Facility(s)

*72nd Medical Group
5700 Arnold Street
Tinker AFB, OK 73145
Phone 405-734-2778
Fax 405-734-3119*

[Website](#)

Household Goods/Transportation Office (outbound)

*TMO
5700 Arnold St
Tinker AFB, OK 73145
Phone 405-739-2160
Phone (DSN) 312-339-2160
Fax 405-739-4706
Fax (DSN) 312-339-4706*

[Website](#)

Housing Referral Office/Housing Privatization

*Government Family Housing
7615 5th Street
72nd ABW/CECH
Tinker AFB, OK 73145
Phone 405 734-7816 / 405-734-2821 / 405-734-7350
Phone (DSN) 884-7816
Fax 405 734-4461
Fax (DSN) 884-4461*

[Email](#)

Legal Services/JAG

*Tinker Legal Office
Tinker Air Force Base, OK 73145
Phone 405/739-5811*

[Email](#)

Loan Closet

*Family Services
6001 Arnold Street
Tinker AFB, OK 73145
Phone 405-739-2505 / 405-739-2747
Phone (DSN) 312-339-7250*

[Email](#)

New Parent Support Program

New Parent Support Program
5700 Arnold Street
Family Advocacy Center
Tinker AFB, OK 73145
Phone 405-734-4392

Relocation Assistance Program

Relocation Assistance Program
6001 Arnold Street
Bldg 6001, Across from Base Chapel
Tinker AFB, OK 73145-9186
Phone 405-739-2594 / 405-739-2747
Phone (DSN) 312-339-2594
Fax 405-739-7250
Fax (DSN) 312-339-7250

[Email](#)

Retirement Services

Transition Assistance
6001 Arnold Street
72 MSS/DPF
ATTN: TAP
Tinker AFB, OK 73145-9011
Phone 405-734-5686
Phone (DSN) 312-884-5686
Fax 405-739-7250
Fax (DSN) 312-339-7250

[Email](#)
[Website](#)

Spouse Education, Training and Careers

Career Focus/Spouse Employment
6001 Arnold Street
Tinker AFB, OK 73145
Phone 405-739-2747
Phone (DSN) 312-339-2747
Fax 405-739-7250
Fax (DSN) 312-339-7250

[Email](#)

Transition Assistance Program

Transition Assistance
6001 Arnold Street
72 MSS/DPF
ATTN: TAP
Tinker AFB, OK 73145-9011
Phone 405-734-5686
Phone (DSN) 312-884-5686
Fax 405-739-7250
Fax (DSN) 312-339-7250

[Email](#)
[Website](#)

Personal Financial Management Services

Personal Financial Management Program (PFMP)
6001 Arnold Street
(Bldg 6001, across from Base Chapel)
Tinker AFB, OK 73145-9011
Phone 405-739-2747
Phone (DSN) 312-339-2747
Fax 405-739-7250
Fax (DSN) 312-339-7250

[Email](#)
[Website](#)

Relocation Assistance Program

Reserve Family Support Office
7435 Reserve Road
507 Air Refueling Wing
Bldg 1043, Room 4
Tinker AFB, OK 73145-8267
Phone 405-734-6869 / 405-734-1890 / 1-800-753-3487
Phone (DSN) 312-884-6869/1890
Fax 405-734-3123
Fax (DSN) 312-884-3123

[Email](#)

School Liaison Office/Community Schools

Military Child Education Coalition (MCEC)
6001 Arnold Street
Bldg 6001, across from Base Chapel
Airman and Family Readiness Center
Tinker AFB, OK 73145-9186
Phone 405-739-2747 / 405-734-5690
Phone (DSN) 312-339-2747/312-884-5690
Fax 405-739-7250
Fax (DSN) 312-339-7250

[Email](#)

Temporary Lodging/Billeting

Indian Hills Inn
4002 Mitchell Dr.
Tinker AFB, OK 73145-8101
Phone (405) 734-2822
Phone (DSN) 884-2822

[Website](#)

Travel Office

Travel Office-(Alamo Travel)
3420 D Avenue
Tinker Air Force Base, OK 73145
Phone 405/739-5057

Veterinary Services

Tinker Veterinary Clinic
5851 RAPCON Road
Tinker AFB, OK 73145
Phone 405/734-5780

[Website](#)

Women, Infants, and Children (WIC & WIC-O)

Women, Infants and Children (WIC) Nutritional Program
Tinker Air Force Base, OK 73145
Phone 734-5759

Major Units

OC-ALC

The OC-ALC is the worldwide manager for a wide range of aircraft, engines, missiles, software and avionics and accessories components.

The center manages an inventory of 2,261 aircraft which include the B-1, B-2, B-52, C/KC-135, E-3, VC-25, KC-10 and 20 other Contractor Logistics Support aircraft.

Commander 739-2201
Director of Staff 739-2205
Fax 739-7155

513th AIR CONTROL GROUP (513ACG)

Aircrews regularly fly Airborn Warning and Control System missions aboard the E3 Sentry aircraft throughout the world, providing Air Force and theater commanders with trained aircrews, maintenance personnel and systems for airborne surveillance, warning and control of U.S. and allied military aviation assets.

Commander 734-4800
Administration 734-3539
Fax 734-3543

DEFENSE LOGISTICS CENTER (DLA)

Provides 24 hour distribution support to the OC-ALC, other Tinker-based organizations, and DOD and Foreign Military Sales customers world-wide

Commander 739-3415
Administration 739-7900
Fax 739-2898

552nd AIR CONTROL WING (552ACW)

Responsible to the Commander of Air Combat Command for the operations, maintenance, logistics, training, and combat support of E-3 aircraft in support of combatant commanders. The wing provides combat-ready theater battle management forces at the direction of the Chairman of the Joint Chiefs of Staff. It operates and supports these forces world-wide, ensuring combat capability for all peacetime and contingency operations

Commander 734-7111
Orderly Room 734-2774
Fax 734-4163 or 736-4578

507th AIR REFUELING WING (507 ARW)

Perform daily missions locally and around the world in support of Air Mobility Command and U.S. Strategic Command's national emergency war orders.

Commander 734-5286
Orderly Room 734-9001
Fax 734-5057

10th FLIGHT TEST SQUADRON

Plans and executes more than 300 combined B-1, B-52, C-135 and E-3 developmental, functional, and acceptance flight tests annually in support of the OC-ALC System Program Directorate maintenance and aircraft upgrade programs.

Commander phone 736-7719
Orderly Room 736-7719
Fax 736-5905

72 ABW

Provides base installation and support services for the Oklahoma Air Logistics Center and 45 associate units assigned to six major commands including the largest flying wing in Air Combat Command, the Navy's Strategic Communications Wing ONE and several defense agencies.

Commander 734-2101
Orderly Room 734-2388
Fax 739-2388 or 2855

Strategic Communications Wing ONE (TACAMO)

Headquartered at Tinker are seven Navy commands that combine to form Strategic Communications Wing ONE, or TACAMO which stands for "Take Charge and Move Out"

Commodore 739-3300
Administration 739-3010
Fax 739-3003

3rd COMBAT COMMUNICATIONS GROUP (3CCG)

Commonly referred to as the 3rd Herd, the 3rd Combat Comm is a unit of the Air Combat Command's 12th Air Force. They provide deployable communications, computer systems, navigational aids and air traffic control services anywhere in the world in support of Air Force, DOD and other US commitments.

Commander 734-2303

Orderly Room 734-5321

Fax 734-5703

38th Engineering Installation Group (38 EIG)

Provides a variety of command and control information systems services including infrastructure planning, engineering, program management, contracting, and specialized testing and analysis for electromagnetic compatibility and electromagnetic pulse protection

Commander 734-7505

Orderly Room 734-2388

Fax 739-2855